

**MINUTES OF THE SANITARY SEWER BOARD
OF THE CITY OF FAIRMONT
FAIRMONT WEST VIRGINIA, JANUARY 28, 2026**

REGULAR MEETING:

MEMBERS PRESENT: Travis Blosser, Board Chair, W. David Roberts, Board Vice Chair, and Jeffrey Boyles

STAFF PRESENT: John Carson, Utility Manager, Tom Shriver and Lara VanFosson

VISITORS: David Kirk

CITIZEN PETITIONS:

Since there was a quorum, the meeting was called to order at 10:00 a.m.

BOARD MINUTES

W. David Roberts. moved that the board minutes for November 17, 2025, be approved as presented. Seconded by Jeffrey Boyles. Motion passed unanimously.

CITIZEN PETITIONS

WASTEWATER TREATMENT PLANT PERFORMANCE – DECEMBER 2025

John Carson reported that Wastewater Treatment Plant performance was excellent for the month of December 2025. The plant was in compliance with all permitted limits of its NPDES permit. BOD was over the limit with several RBCs down. This will most likely result in a Notice of Violation (NOV) during the next inspection.

ENGINEERING UPDATE

Tom Shriver updated the Board on various projects. The plans for the work on Old Monongah Rd have been reviewed. The contractor is waiting for the weather to break to begin installing the 420 feet of 6-inch pipe to pick up several houses. Engineering has also worked to review plans for homes off the connector. Staff worked with the Parks and Planning Departments to locate the lateral at Windmill Park where the concession stand is being updated. A dye test was also preformed to confirm the connection.

CSO PROGRAM

John Carson stated that the remote area inspections have been completed and all issues have been corrected. The last WVDEP CSO inspection showed two NOV and the City has submitted a response. John provided the Board with a copy of the response. John stated that the Long-Term Control Plan (LTCP) was submitted in 2011 and needs to be resubmitted due to the required changes. A task order will be created with CEC to redo the LTCP.

STORMWATER PROGRAM

John Carson updated the Board on ongoing stormwater concerns. Kevin Sansalone and Bill Foley have gone through the contract for the Morgantown Ave AMD Project to make sure it was consistent with past projects. The project should be ready for bid next month. The original award did not require an army corps permit but that has changed, which has caused some delay. The WVDEP has also changed requirements and a new Environmental Assessment (EA) is needed. The project continues to move forward and there are a set of plans to finalize. John also stated that staff is working with Rene Graves on getting FEMA the information they request.

UPDATES AND REVIEWS- MISC UPDATES

John Carson updated the Board on the State Revolving Fund (SRF) Submittal. The project will be submitted for \$108,000,000 and will allow a better understanding of the funding options. The project will include major upgrades at the WWTP including fully removing the RBCs and completing the required engineering study. It will also include work at the main interceptor from Trolley St which has deteriorated. Jeff asked what size the pipe was at Trolley St. John stated he believed it was 24". Travis asked if this was the same property the City had inquired about before. John stated that property was on the Buffalo line and needed work as well. Travis stated he would ask for an update. John stated that submitting this request is large step forward. Travis stated that the project will have a cost and the Board would have to recommend a rate increase to council once the options are reviewed.

Travis gave a brief discussion on current legislative items. It has been concerning to watch the legislature discuss how high utility rates are while always referring to American Water or Mon Power or Hope Gas, all private companies with shareholders that make a profit. Yet the rules made would also affect public utilities. John stated there was a COLA bill that MWQA would like to see passed. It would allow the Boards to pass a utility rate increase, if needed, up to the set cost of living percentage. There is also a bill that would require Board members to have continuing education hours.

GOALS AND OBJECTIVES –DECEMBER 2025

No comments.

FAIRMONT SANITARY SEWER BOARD MONTHLY FINANCIALS

On the "Budget Summary "ending December 31, 2025, "Actual Revenues" year-to-date were \$2,953,339.46 which is over budget "Year-to-Date" with 61.86% billed when compared to the projected 50.00% Y-T-D. When comparing "Y-T-D Billed Revenue" with "Prior Year Billed Revenue", there was an increase in revenues of \$595,720.01. "Total Expenditures" year- to-date were \$2,541,815.73 which is under budget "Year-to- Date" with 44.91% encumbered compared to the 50.00% projected Y-T-D. When comparing "Y-T-D Expenditures" with "Prior Year Expenditures", there was an increase of \$57,650.20. Net Income is \$411,523.73.

On the "Cash Report", year-to-date, "Total Cash Receipts" were \$2,523,884.72. "Expenditures Paid" year-to-date were \$2,352,168.93. "Cash Ending Balance" as of December 31, 2025, was

\$455,885.61. The “Aged Accounts Payables” were 106,550.20. “Aged Accounts Receivables” were \$580,304.37. The “Current Bond Debt Service Coverage” as of December 31, 2025, was 311% which is above the required 115%. W. David Roberts moved that the financial statements be accepted as submitted. Jeffrey Boyles seconded the motion. Motion passed unanimously.

Lara VanFosson provided an update on delinquent bulk service customers. Greater Paw Paw Sanitary District (GPPSD) currently owes \$67,897.02. The last payment was received on 11/28/2025. A rate increase has been filed and Fairmont has intervened. Kingmill Valley PSD (KMV) currently owes \$72,309.80. The last payment was received on 12/31/2025. KMV is complying with the payment agreement at this time.

STORMWATER MONTHLY FINANCIALS

On the “Budget Summary “ending December 31, 2025, “Actual Revenues” year-to-date were \$1,326,303.50 which is over budget “Year-to-Date” with 129.43% billed compared to the projected 50.00% Y-T-D. When comparing “Revenue Year-to-Date “with “Prior Year Revenue”, there was an increase in revenues of \$754,590.91. “Total Expenditures” year-to-date were \$540,769.52 which is over budget “Year-to-Date” with 49.24% encumbered compared to the projected 50.00% Y-T-D. When comparing “Y-T-D Expenditures” with “Prior Year Expenditures”, there was an increase of \$91,051.43. Net income was \$785,533.98.

On the “Cash Report”, “Revenues Collected” year-to-date were \$1,256,699.30. “Expenditures Paid” year-to-date were \$1,292,528.31. The “Aged Accounts Payables” were \$6,417.96. The “Aged Accounts Receivables” were \$220,786.37. The “Ending Cash Balance” as of December 31, 2025, was \$99,498.63. W. David Roberts moved that the financial statements be accepted as submitted. Jeffrey Boyles seconded the motion. Motion passed unanimously.

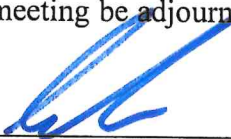
NEW BUSINESS

NEXT BOARD MEETING

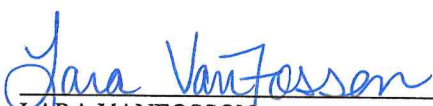
The next Sanitary Sewer Board meeting has been scheduled for Thursday, February 25, 2026, at 10:00 a.m. at the Wastewater Treatment Plant.

ADJOURNMENT

At 10:32 a.m., Jeffrey Boyles moved that the meeting be adjourned. W. David Roberts seconded the motion. Motion carried.



TRAVIS BLOSSER
BOARD CHAIRMAN



LARA VANFOSSON
SECRETARY-TREASURER