

FAIRMONT PLANNING COMMISSION

The regular meeting of the Fairmont Planning Commission was held on January 16, 2019 at 7:00 p.m. in the Public Safety Building located at 500 Quincy Street.

President Straight called the meeting to order at 7:00 p.m. and asked for a roll call of members.

ROLL CALL OF MEMBERS

MEMBERS PRESENT

Commissioner Yann
Commissioner Wean
Commissioner Greene
Commissioner Richardson
Commissioner Parker
President Straight

MEMBERS ABSENT

Commissioner Carpenter
Commissioner Majic

Commissioner Greene motioned to excuse Commissioner Majic from tonight's meeting.

Commissioner Parker seconded the motion.

Motion carries 6-0

CITY STAFF

City Planner – Sandra Scaffidi
Senior Staff Assistant – Maria Cipolla

PLEDGE OF ALLEGIANCE

Commissioner Greene led everyone in the Pledge of Allegiance.

APPROVAL OF MINUTES

December 19, 2018

Commissioner Parker approved the minutes as submitted.

Commissioner Richardson seconded the motion.

Motion carried 6-0

PUBLIC HEARINGS FOR January 16, 2019

1. Mr. Eugene Payne Jr. requests a variance from the Subdivision Regulations Design and Planning Standards Section 7.5.6.A.i which requires no new lots to be created with less than 6,000 square feet. Mr. Payne is requesting review as identified in the Variance Proceeding in Section 7.2.6. Mr. Payne purchased a substandard lot which was not approved by the City prior to its recordation and sale in 2006.

Sandra Scaffidi explained that she was told that a survey was completed for this property. Sandra received the survey on Monday; however, the survey was for the parcel behind this property (which is the other half of the original property). The survey provided does not have the proper names or enough information on it (that is required) in order for the Commissioners to approve it. Sandra has researched and acquired the deed records from the County Court house. Sandra requested the surveyor make the necessary changes. She has requested that the applicant submit the proper survey by the next meeting in February. Sandra requested that they table this item until next month in hopes that the proper documentation will be submitted.

President Straight asked for a motion to table this request because the Commissioners have not been provided with the proper plat for this location.

Commissioner Greene motioned to table this request.

Commissioner Yann seconded the motion.

Motion carried 6-0

PUBLIC HEARINGS TO SET FOR February 20, 2019

1. Chaplin Group is requesting a right-of-way abandonment between parcels 3-35-79, 80, 81, 82, and 85 as well as 3-35-88, 3-35-87, 3-35-90 and 3-35-89 near Garrett Avenue.

Sandra Scaffidi: The Chaplin group is requesting these two right-of-ways be abandoned to allow for the major subdivision to be complete. They own the land surrounding both right-of-ways.

President Straight asked for a motion to set this request.

Commissioner Yann motioned to approve this request.

Commissioner Greene seconded this motion.

Motion carried 6-0

NEW BUSINESS

1. City Capital Improvement Plan:

Interim City Manager, Bruce McDaniel presented the 5 year City Capital Improvement Plan to the Commissioners. The Commissioner had a detailed discussion with the Bruce McDaniel.

2. Election of Officers

a. Chairman

President Straight asked for nominations for Chairperson.

Commissioner Richardson nominated Jamie Greene to be appointed as Chairperson.

Commissioner Parker seconded the nomination.

Motion carried 6-0

Commissioner Yann motioned to close the nomination for Chairperson.

Commissioner Wean seconded the motion to close the nominations.

Motion carried 6-0

b. Vice Chairman

President Straight asked for nominations for the Vice Chairperson

Commissioner Greene motioned to nominate Ron Straight as Vice Chairperson.

Commissioner Yann seconded the nomination.

Motion carried 6-0

Commissioner Yann motioned to close the nominations.

Commissioner Richardson seconded the motion.

Motion carried 6-0

CITIZENS PETITION (For items not listed on the agenda)

(Citizens must register in advance with the recording secretary)

There was none

OTHER BUSINESS

1. Commissioner Comments:

Commissioner Parker welcomed Interim City Planner, Bruce McDaniel, to his new position and thanked him for stepping forward to help the City of Fairmont during this transition. Congratulations to our new Chair and Vice persons. Happy New Year to everyone.

Commissioner Wean congratulated Ron Straight and Jamie Greene on their new positions.

President Straight thanked everyone. He stated it has been a pleasure being the President of the Planning Commission.

2. Staff Updates:

Sandra Scaffidi asked **Commissioner Richardson** to share information on the Martin Luther King celebration that is planned.

Commissioner Richardson said there will be a celebration on Sunday at Morning Star Baptist Church at 3:00 pm.

Sandra Scaffidi informed the Commissioners that the City is accepting applications for the Planning Commission. There is one opening. They have to be a resident of the City of Fairmont.

ADJOURNMENT

President Straight asked for a motion to adjourn.

Commissioner Richardson motioned to adjourn.

Commissioner Yann seconded the motion.

Motion carried 6-0